

# MATTERSEY PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 3<sup>rd</sup> January 2024 at 7.00pm in Mattersey Church Hall

**Present:-** Cllrs. Walker (Chairman), D.Elcoate, E.Skelton, A. Haddon (clerk)

- 01/24/157 To receive and accept apologies for absence**  
Apologies were received and accepted from Cllrs Doughty, J.Keeling-Heane, E.Keeling-Heane.
- 01/24/158 To receive any declarations of interest or dispensation requests**  
No declarations were made.
- 01/24/159 Public Forum**  
There were no members of the public in attendance..
- 01/24/160 To consider co-option of residents to the Parish Council**  
No applications had been received.
- 01/24/161 To approve the minutes of the Parish Council held on 6<sup>th</sup> December 2023**  
Resolved to approve the minutes.
- 01/24/162 To receive reports on items in the minutes, for information only**  
The Christmas lights on the street lamps had been successful and well received in general. Village name signs had been inspected by Cllr Skelton and Retford Road had been selected for renovation.
- 01/24/163 To receive reports from District & County Councillors**  
Apologies received from Dist Cllr Bamford. Cty Cllr Taylor was attending other meetings.
- 01/24/164 Planning - to consider a response to the following application(s):**
- a. Planning applications**
    - 1. 23/01496/COND Discharge of conditions 3,5,12,17,22,23,24,25,26,27,30 & 33 on p/a 22/01621/FUL – erection of 24 dwellings, relocation of Manor Farmhouse, construction of agricultural building, garages, onsite roadways & drives and attenuation pond (phased development) - no objections were raised.
    - 2. 23/01452/HPD Erect single storey extension to rear at 18 Priory Close, Mattersey
  - b. Correspondence & decisions**
    - 1. Receipt of Community Infrastructure Levy – to confirm draw down to Parish Council's reserve account – Resolved to arrange for the deposit amounting to £4964.58
- 01/24/165 Millennium Green – to award grass cutting contract, upgrade project**  
Grass cutting invoice for £130.80, approved for payment.  
The decision regarding the award of the grass cutting contract was deferred to the Finance section of the agenda.  
There was no update on the project since there had not been a meeting of the working party.
- 01/24/166 Cemetery Report**  
There had been no further interments since the last meeting. The refurbishment of the notice board had not been completed due to the wet weather.
- 1/24/167 Update on the War Memorial Clock**  
There had been correspondence with the Southwell Diocese but this had not been fruitful. Attempts to resolve will continue.

1/24/168

**To consider Lengthsman work**

A quote for refurbishing the village name sign on Retford Road was to be requested and included in the Lengthsman grant.

The clearing of the pavement at Winston Green had revealed that the surface was in poor condition. The matter to be reported to Notts County Council.

1/24/169

**Finance**

a. **To receive a report on the current financial status and reconciliation of accounts.**

Approved

b. **To consider award of contracts for grass cutting, cemetery and tree work.**

Tenders had been offered to eight contractors with quotes being received from four. It was resolved to offer the contracts for all areas to North Notts Landscapes.

c. **To consider budget for the financial year 2024/25.** The total gross precept request was approved at £23,549. Final details of concurrent and cemetery grants had not yet been received nor had the tax base divider.

d. **To authorise the following expenditure:**

Salary & Admin	£351.80	HMRC	£78.60
North Notts Landscapes – grass cutting		£312.00	
Domain renewal	£85.00	Lengthsman	£215.00
Microsoft 365 (expected)	£103.20		

Resolved: authorised.

1/24/170

**Correspondence**

a. NALC newsletter

b. Police & Crime Commissioner’s precept and priorities survey

1/24/171

**Correspondence received after publication of agenda**

a. None received

1/24/172

**Members & clerk’s reports and exchange of information on matters of concern**

- A resident had offered their services to the Council for any woodworking requirements.
- Potholes had appeared on Priory Close
- There had been an increasing number of HGVs using Priory Close/Job Lane and questions asked regarding how to designate a weight limit for vehicles.
- A resident had offered to hold training courses for free for first aid and defibrillators. The Council accepted the offer and dates to be discussed.

1/24/173

**Topics for social media publication**

Updates as they arise. The next edition of Idle Talk to be April.

1/24/174

**To confirm the next meeting**

Resolved: That the next meeting would be held on Wednesday 7<sup>th</sup> February 2024 at 7pm

Signed ..... Date .....(Chairman)