

# MATTERSEY PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 6<sup>th</sup> December 2023 at 7.00pm in Mattersey Church Hall

**Present:-** Cllrs. Walker (Chairman), E.Keeling-Heane, D.Elcoate, J.Keeling-Heane, E.Skelton, A. Haddon (clerk), Cty Cllr Taylor, Dist Cllr Bamford, 1 member of the public

- 12/23/136 To receive and accept apologies for absence**  
Apologies were received and accepted from Cllr Doughty.
- 12/23/137 To receive any declarations of interest or dispensation requests**  
No declarations were made.
- 12/23/138 Public Forum**  
No issues were raised.
- 12/23/139 To consider co-option of residents to the Parish Council**  
No applications had been received.
- 12/23/140 To approve the minutes of the Parish Council held on 1<sup>st</sup> November 2023**  
Resolved to approve the minutes.
- 12/23/141 To receive reports on items in the minutes, for information only**  
The Christmas lights on the street lamps had been installed and were working well.
- 12/23/142 To receive reports from District & County Councillors**  
This item was deferred until later in the meeting.
- 12/23/143 Planning - to consider a response to the following application(s):**
- a. Planning applications**
    1. 23/01386/HSE & 23/01387/LBA proposed single storey rear extension at Hall Farm. Main St. Mattersey – resolved that no objections be made
  - b. Correspondence & decisions**
    1. App. No. 2300414/OUT outline application with some matters reserved for a proposed zero carbon dwelling and the construction of a new feed and storage building and reconstruction of a stable block off land at Breck Lane, Mattersey Thorpe – appeal submitted to Planning Inspectorate. Resolved that no further comments be made to those already submitted.
- 12/23/144 Millennium Green – grass cutting invoice, inspection, upgrade project**  
Grass cutting invoice for £130.80, approved for payment.  
Resolved to adopt terms of reference for the working party in respect of plans for upgrading the area. set up a working party to consider the choice of play equipment.  
Two applications for grants were still awaiting results.  
The clerk had taken legal advice and confirmed that the procedures for financing the cost of the landscape architect was within the powers of the Council but that the council would need to be able to justify this contract and use a transparent and robust procurement process.
- Cty Cllr Taylor & Dist Cllr Bamford entered the meeting.*
- 12/23/145 Report from County & District Councillors**  
Cty Cllr Taylor reported on the following topics:
- The devolution project had received Royal Assent in the King’s Speech and was progressing.
  - iGas restoration work at Misson was well underway

- The Daneshill planning application was still awaiting details from the Environment Agency
- The accessibility path included in the Mattersey Hall planning application had been made at the request of Highways
- At the request of the meeting Cllr Taylor offered to speak to Highways regarding the schedule of the speed survey

Dist Cllr Bamford reported on the following topics:

- Residents had raised the issue of the pathway on the Mattersey Hall planning application and he was taking the matter up with planning officers
- He offered a donation towards a seat in the new section of the cemetery
- Further information on the possible adoption of the communal areas at Mattersey Thorpe was still awaited
- A review of the recent flooding problems within Bassetlaw had been taking place and had suggested that more local knowledge was required

*Cllr Taylor left the meeting.*

**12/23/146**

**Cemetery Report**

There had been two interments since the last meeting, one of which had been the first in the new section of the cemetery.  
The tree work had been completed satisfactorily.

**12/23/147**

**Highways – speedwatch and gateways**

The speed survey had still not been carried out by Highways and a speedwatch event would be carried out as soon as this had been completed.  
The sites for the gateways had been confirmed and an application made for their installation. The costs could be met from the Community Infrastructure Levy funds rather than be included in the proposed budget for 2024/25.

**12/23/148**

**Update on War Memorial Clock**

It was proving difficult to ascertain whether the work quoted by one contractor was actually required but his actions had erased any possibility of the service contractor honouring any guarantee on the battery or charger. Further help was being sought from Southwell Diocese.

**12/23/149**

**To consider new planters**

This item will be deferred until the gateways have been installed.

**12/23/150**

**To consider Lengthsman work**

Finance was still available from the grant. Councillors agreed to check the condition of the village name signs to ascertain if they required refurbishing.

**12/23/151**

**Finance**

- To receive a report on the current financial status and reconciliation of accounts.  
Approved
- To consider funding for a school trip to Parliament – resolved to approve a grant of £275 for the trip fees which were outside the curriculum therefore not fundable by the LEA
- To consider draft budget as far as current information permits – items were discussed and further details to be added when the maintenance contracts had been approved at the next meeting.
- To authorise the following expenditure:

Salary & Admin	£351.80	HMRC	£78.60
North Notts Landscapes – grass cutting & cemetery			£312.00
Hall hire	£80.00	Poppies	£30.00
Christmas Lights	£58.20	Plantscape (xmas trees)	£2640.00
Bayliss Printing	£150.00	Delivery of Idle Talk	£25.00

Cemetery tree work                      £780.00  
Resolved: authorised.

**12/23/152**

**Correspondence**

- a. NALC newsletter
- b. Police Beat statistics
- c. Invitation to nominate for Bassetlaw Achievers Award

**12/23/153**

**Correspondence received after publication of agenda**

- a. NEBF meeting agenda

**12/23/154**

**Members & clerk's reports and exchange of information on matters of concern**

- Dog fouling on grass verges
- Small tree stolen from village flower tubs

**12/23/155**

**Topics for social media publication**

- Flood resilience forum.
- Dog fouling on grass verges
- Mattersey Hall Carol service on 13<sup>th</sup> December at 7pm

**12/23/156**

**To confirm the next meeting**

Resolved: That the next meeting would be held on Wednesday 3<sup>rd</sup> January 2023 at 7pm

Signed ..... Date .....(Chairman)