

# MATTERSEY PARISH COUNCIL

## Minutes of the Annual Meeting of the Parish Council held on 10<sup>th</sup> May 2023 at 7.00pm in Mattersey Church Hall

- Present:-** Cllrs. Walker (Chairman), E. Skelton, D.Elcoate, A. Haddon (clerk), Cty Cllr Taylor, 6 members of the public,
- 5/23/001** **To elect a Chair and Vice Chair for the forthcoming year**  
Cllr Walker was elected as Chair and Cllr E.Keeling-Heane as Vice Chair, subject to her consent.
- 5/23/002** **To accept signed declaration of office from elected Chair & Members**  
The signed declarations were accepted and the delayed submission of J. & E Keeling-Heane approved.
- 5/23/003** **To receive and accept apologies for absence**  
Apologies were received and accepted from J. & E Keeling-Heane.
- 5/23/004** **To receive any declarations of interest or dispensation requests**  
No declarations were made.
- 5/23/005** **Public Forum**
- Dog fouling continuing, culprit is known. Further intervention requested with a view to prosecution.
  - A request was made to adjust the draft minutes
- 5/23/006** **To consider co-option of resident(s) to the Parish Council**  
Resolved: To accept the co-option of Martin Doughty.
- 5/22/007** **To appoint Parish Council representatives for organisations**  
Parish Council Liaison Group – Cllr Walker. North East Bassetlaw Forum – the Clerk. Attendance at other organisation meetings would be decided at the appropriate times.
- 5/23/008** **To approve the minutes of the meeting held on 5<sup>th</sup> April 2023**  
Resolved to approve the minutes.
- 5/23/009** **To receive reports on items in the minutes, for information only**  
4/23/219 – land & garages at Mattersey Thorpe. A draft survey was circulated and amended questions approved.
- 5/23/010** **To approve a review of Standing Orders**  
Resolved: Approved
- 5/23/011** **To establish a calendar of meetings for the forthcoming year**  
It was agreed that the first Wednesday in each month (except August) would be the date for forthcoming meetings unless circumstances dictated an amended date.
- 5/23/012** **Planning - to consider a response to the following application(s):**
- a. Planning applications**
- 1. 23/00414/OUT** Outline application with some matters reserved (approval being sought for access) for a proposed zero carbon dwelling and the construction of a new feed and storage building and the reconstruction of a stable block at land off Breck Lane.  
Resolved: That no objections be raised to the planning specifics although concern was expressed at the number of horses to be housed.  
The following application was received after publication of the agenda:
- 2. 23/00525/FUL** Construct new dropped kerb access at Beverly House, Main St, Mattersey – resolved: that no objections be raised.

**b. Correspondence & decisions**

**1. 23/00172/FUL** – Alteration to form single dwellin from 2 cottages, rear projection replaced with single storey rear extension at Low Cottages, Retford Rd, Mattersey – permission granted.

**2. Pre-application request regarding creation of a driveway at Beverley House** – superseded by application being made to BDC following publication of the agenda.

**5/23/013**

**Millennium Green**

The monthly inspection report had raised no health and safety issues.

The annual accounts had been audited and found to be sound. Resolved: To approve the annual accounts.

Four suppliers of play equipment had visited the site and many ideas had been forthcoming. Some estimates had been received and the project would be consulted upon at the school fair in July.

A supplier of wild flower meadows had been sought and a meeting arranged.

Grass cutting invoice £130.80, water bill £13.03 were approved for payment.

**5/23/014**

**Cemetery Report**

There had been no burials or memorial applications since the last meeting. A resident had offered for a tree to be planted in the new cemetery following our request last year. Species were discussed and an oak tree was to be suggested with varying size options.

**5/23/015**

**To consider purchase of planters to commemorate the Coronation**

Examples were brought to the meeting but the issue was deferred to find further options.

**5/23/016**

**To consider works to the War Memorial Clock**

Two further quotes had been requested. One contractor had only visited today and would be sending their quote later in the week.

Resolved: to delegate the final decision to the clerk following receipt of all quotes and in consultation with Members prior to the next meeting.

**5/23/017**

**Finance**

a. To receive a report on the current financial status and reconciliation of accounts.

Approved

b. To authorise the following expenditure:

Salary & Admin	£359.18	HMRC	£78.60
North Notts Landscapes – grass cutting & cemetery			£450.00
Audit fee	£75.00	Cemetery water	£12.65

Transfer of £1250.00 to Millennium Green Trust

Resolved: authorised.

c. To receive internal audit and approve year end accounts for 2022-23

Resolved: Approved

d. To approve the Annual Governance and Accounting Statements for AGAR

The individual Governance Statements were read to Members and it was resolved to approve the document. The Accounting Statement was approved and both documents signed by the Chairman.

e. It was resolved to accept the insurance cover by BHIB and approve the premium of £297.95.

**5/23/018**

**Correspondence**

a. Bottle bank at Mattersey Thorpe – this had been earmarked for removal but following discussions with BDC a further survey was to be made and it was hoped that a different type of bin would be considered suitable.

b. New Councillor Training June & July

**5/23/019**

**Correspondence received after publication of agenda**

a. NALC bulletin

b.

**5/23/020**

**Members & clerk's reports and exchange of information on matters of concern**

- Breck Lane sign – still chasing

- Broomfield Lane name sign damaged
- Grass cutting on corner of Broomfield and Breck was not being done
- Internal Drainage Board had damaged a kerb and the corner of redbrick bridge

Cty Cllr Taylor reported on the following issues:

- ❖ Repeats of previous reports regarding Devolution and the West Burton site
- ❖ A Freeport Zone in South Notts had now been officially approved and would be developed
- ❖ PFA quarrying – since a number of Parishes were against the application Cllr Taylor had agreed to act as their advocate at any Planning meeting. There were a number of very technical issues involved so this could be a lengthy process.

**5/23/021**

**Topics for social media publication**

- Year end accounts
- Encourage more Councillors
- Suggestions for the improvement of Millennium Green
- Idle Talk magazine to be published after the June meeting

**5/23/022**

**To confirm the next meeting**

Resolved: That the next meeting would be held on Wednesday 7<sup>th</sup> June 2023 at 7pm

Signed ..... Date .....(Chairman)