



MATTERSEY PARISH COUNCIL

Millstream House, Low St, Carlton in Lindrick, S81 9EJ

Tel: 01909 731565

Email: clerk@matterseypc.co.uk

APPLICATION TO ERECT, REMOVE, REFURBISH OR AMEND AN INSCRIPTION TO A MEMORIAL IN THORPE ROAD CEMETERY

Mattersey is a BRAMM registered cemetery and all memorials are required to be erected to British Standard 8415. This is an application form only and no works must be commenced prior to written approval by the Parish Council.

TO BE COMPLETED BY THE REGISTERED GRAVE OWNER. (If not the original grave owner, a new owner as appointed on Form MPC/EROB2, the appropriate form must be completed prior to this application being approved.)

Choose - Erect a headstone Place a tablet (cremation) Add inscription Renovation

Name of Deceased _____

Grave No. _____ Date of death _____ Date of burial _____

Name & Contact details of Memorial Mason instructed to carry out the work:

- I understand that I am responsible for the costs of erecting and maintaining the memorial.
- I understand that the memorial remains my property and as the registered owner of the Grant of Exclusive Right of Burial I am responsible for keeping the memorial in good repair at all times to meet with current and any future Health and Safety regulations that may be applied.
- If the memorial is found to be in an unsafe condition, at any time, I accept that the memorial will be laid flat/removed and that I will be responsible for the cost of removal and renovation or repair if I choose to have the memorial reinstated.
- I consent to and hereby authorise the removal of anything introduced, placed or planted on the grave or the memorial which does not conform to the Cemetery Rules and Regulations (which I have read and understood) or been previously approved in writing by the Council.
- I understand that if, on inspection, the memorial fails to comply with our regulations then the Masons named on this application will be asked to remove the memorial and re-fix to the correct criteria.
- I consent to my name and address being held by Mattersey Parish Council in accordance with their Privacy Policy and will ensure that I notify the clerk to Mattersey Parish Council of any change of address to enable them to contact me for any issues which may affect the grave or memorial.

Signed Name

Address

Tel. No. Email

TO BE COMPLETED BY THE MEMORIAL MASON

All memorials must comply to British Standard BS8415. Copies of your Public Liability insurance must be lodged with the Parish Council prior to any works commencing.

New Memorial details: *Single/double grave space * Cemetery/Cremation area

(*delete appropriate)

Height _____ Width _____ Depth _____

Headstone Base

Height _____ Width _____ Depth _____

Material _____ Colour _____

Fixing method – Must be NAMM/BRAMM approved. (N.B.memorials in the new Field cemetery will be mounted on pre-installed concrete beams)

Proposed inscription: (N.B.The grave number must be clearly and permanently visible on the reverse)

Please attach accurate sketch or photograph of the proposed memorial and any decorative features e.g. painting or photograph.

Repair/Refurbishment/Additional inscription * (Approval must be obtained before the memorial is removed from the cemetery) *(delete as appropriate)

Details of work/inscription to be applied _____

We confirm that:

- We have read the rules & regulations for Mattersey Cemetery and agree to abide by them.
- The memorial will be manufactured and erected to British Standard BS8415 and headstones will include an approved NAMM/BRAMM anchor system
- We agree to be liable to pay for any damage which may be occasioned to any property or to any adjacent grave, tomb, memorial stone or turf due to any negligence on the part of our workmen or workmen of any sub-contractor employed by us relating to the work referred to in this application.
- We agree to remove all unused materials/rubbish and to leave the area in a neat and tidy state.
- We have explained to the registered owner of the Grant of Exclusive Right of burial of the grave space that the memorial remains their property and that they are responsible for keeping it in a good and safe condition to current industry and general Health and safety standards at all times.
- We undertake that the memorial will be erected strictly in accordance with the details provided on this form and agree to be liable for any costs incurred in the event of any discrepancies.

Name & address of Company	Signature & position in Company
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For use by Mattersey Parish Council:

Approved by:

Date: