

MATTERSEY PARISH COUNCIL

Minutes of the Remote Annual Meeting of the Parish Council held on 5th May 2021 at 7.00pm via video conference

Present:- Cllrs. Walker, Wilson, Skelton, A. Haddon (clerk), 3 members of the public

5/21/001 To elect a Chair and Vice Chair for the forthcoming year

Resolved: That Cllr Walker be elected as Chairman There were no nominations for Vice Chair.

5/21/002 To accept the signed declaration of office from elected Chairman

The declaration was signed in view of the meeting.

5/21/003 To consider application for co-option of a new Councillor

Resolved: That Elaine Strafford, James Keeling-Heane and Elaine Keeling-Heane be co-opted to the Parish Council.

5/21/004 To receive any new declarations of interest or dispensation requests

No declarations were made.

5/21/005 To receive apologies for absence

Apologies were received and accepted from Cllr Doughty.

5/21/006 Public Forum

No residents were present.

5/21/007 To appoint Parish Council representatives for external organisations and responsibilities.

North East Bassetlaw Forum – Cllr Walker, Priority Setting Group (Police) – Cllr Walker, River Idle Management Partnership – Cllr Wilson, Parish Council Liaison Group – the clerk, Cemetery wardens – Cllr J. Keeling-Heane

5/21/008 To review and adopt Standing Orders, Financial Regulations, Complaints procedure and calendar of meetings.

Resolved: To adopt Standing Orders, Financial Regulations and Complaints procedures. Meetings were confirmed as 1st Wednesday in each month, except August.

5/21/009 To receive reports from District & County Councillors

Cty Cllr Taylor gave a written report mentioning the following:

- Covid 19
- Notts County Council update
- Appreciation to Parish Councillors and clerks through the area for their work

5/21/010 To confirm the minutes are an accurate record of the meeting held on 7th April 2021

Resolved: Approved.

5/21/011 To receive reports on items in the minutes, for information only

Min Ref 4/21/210 – CCTV sign received, cost £15.00

5/21/012 Planning applications

1. 21/00540/OUT Outline application with some matters reserved (approval being sought for access) for residential development of 3 dwellings on land adjacent to Priory Garage, Main St, Mattersey – Resolved: that no objections be raised.
2. 21/00539/OUT Outline application (approval being sought for access) for erection of single dwelling with detached garage at Manor Farm House, Breck Lane, Mattersey Thorpe – Resolved to support Highways comments regarding access.

- 5/21/013 To receive an update on the Daneshill landfill planning application**
No further information had been received. from Everton Parish Council. Further discussions also awaited from Highways regarding speed bumps.
- 5/21/014 Update on traffic issues and result of the speed bumps survey**
No further information had been received from Everton Parish Council. Further discussions also awaited from Highways regarding speed bumps.
- 5/21/015 Update on community broadband scheme and consider a response to consultation on Broadband survey from NALC**
Details of the community scheme were being followed up via Notts County Council. The survey to be completed by the clerk.
- 5/21/016 Millennium Green – maintenance and finance.**
The monthly inspection report had been received with no new incidents.
Discussions took place regarding visibility of the path – suggestions to be investigated further.
Surfacing under the swings – resolved to adopt the needle punch and sand resurfacing option.
Contractual grass cutting payment of £102.00 and water charges of £23.70 were approved
A working party was arranged for Saturday 15th May at 10am.
Accounts summary for the 2020/21 financial year had been audited and found correct.
Resolved that the accounts be adopted.
- 5/21/017 To confirm notice board for Mattersey Thorpe**
Resolved to purchase an 8A4 notice board in green from Whitehill Direct.
- 5/21/018 Anti Social Behaviour**
Incidents at Mattersey Thorpe had been reported and thanks expressed to BDC for their prompt attention at clearing the debris.
Problems on Church Lane were discussed and suggestions put forward to assist.
Fly tipping at the cemetery had been publicised and the tyres cleared by the District Council.
- 5/21/019 Finance**
- To receive a report on current financial status and reconciliation of accounts
Reconciliation of accounts was noted.
 - To approve the Governance and Accounting Statements, receive internal audit report and annual accounts
The meeting approved each section of the Governance Statement. Resolved that the Accounting Statements, internal audit report and annual accounts be approved.
 - To approve the insurance cover and premium
Resolved to continue cover with current insurance company which satisfies the level of cover required.
- To authorise the following expenditure:
- | | | | |
|------------------------|---------|-------------------|---------|
| Salary & admin | £289.71 | Zoom conferencing | £14.39 |
| HMRC | £67.20 | CCTV Sign | £15.00 |
| North Notts Landscapes | £276.00 | Water charges | £8.91 |
| Internal audit | £80 | Insurance | £224.74 |
| Electrician | £45 | | |
- The charge for the electrician related to an urgent issue regarding the earthing of the defibrillator.
Resolved: That all payments be approved.
- 5/21/020 Cemetery report**
There had been one burial in an existing grave and one amendment to an existing memorial since the last meeting.
- 5/21/021 Correspondence**
- Subscription to Local Council Review – not to renew
- 5/21/022 Correspondence received after issue of agenda:**
- Cemetery Administration training 23rd June via video conferencing, cost £35.00 – Cllr Wilson to attend

5/21/023

Members reports and exchange of information on matters of concern

- A Member requested an agenda item for the next meeting regarding Village Maintenance
- Trees alongside the Bible College pavement were obstructing the street lighting, it was suggested a request was made to have them trimmed.
- There had been a complaint regarding access to The Priory
- Lengthsman work off Hall View

5/21/024

Topics for social media publication

- Year end accounts and budget
- Anti Social behaviour
- New Councillors who had been co-opted.

5/21/025

To confirm the next meeting

Resolved: That the next meeting be held on 2nd June in the Church Hall, subject to being able to comply with Covid social distancing advice.

Signed Date(Chairman)