

MATTERSEY PARISH COUNCIL

Minutes of the Remote Meeting of the Parish Council held on 6th May 2020 at 7:00pm via video conference

Present:- Cllrs. Kendall, (Chair), Skelton, Wilson, Smith, A. Haddon (clerk), Cty Cllr Taylor

5/20/001

To approve a temporary amendment to Standing Orders

The Local Authorities (Coronavirus) (Flexibility of Local Authority Police & Crime Panel Meetings) (England and Wales) Regulation 2020 No.392 permitted meetings to be conducted "online". This is a time limited regulation.

Resolved: To approve the temporary amendment to Standing Orders in order to introduce the new regulation.

5/20/002

To receive apologies for absence

Apologies were accepted from Cllr Doughty.

5/20/003

To receive any new declarations of interest or dispensation requests

No declarations were made.

5/20/004

Public Forum

No residents were present.

With the permission of the meeting item 12 was moved up the agenda

5/20/005

To receive reports from District & County Councillors

Cty Cllr Taylor had issued regular updates on the arrangements and assistance available during the Covid19 pandemic for which the meeting expressed their appreciation.

- The adult and children's care team and those responsible for vulnerable people had been working very hard and the District & County Councils are liaising together.
- The resurfacing of Main St, Mattersey was on hold but would hopefully take place this year
- The Chair raised the possibility of the recycling and household waste sites re-opening. Cllr Taylor explained that safe working practices were being discussed as well as the type of waste to be permitted e.g. essential items rather than for convenience. There had been an increase in domestic bonfires and, whilst bye-laws in some areas might permit them, it was pointed out that anyone who was unwell could have their symptoms aggravated by the smoke.
- The Parish Council were very grateful for Cllr Taylor's assistance in the construction of the tarmac pavement and dropped kerb by VIA East Midlands.

Cty Cllr Taylor left the meeting.

5/20/006

To approve minutes of the Meeting held on 4th March 2020

Resolved: That the minutes be approved.

5/20/007

To receive reports on items in the minutes, for information only

No items were raised.

5/20/008

Clerk's report

A written report had been circulated prior to the meeting giving an update on Coronavirus emergency procedures and changes in regulations.

5/20/009

Planning Applications

a. 20/00349/OUT Outline application with some matters reserved (approval being sought for access) for residential development for 28 dwellings, land adjacent to Manor Farm, Breck Lane, Mattersey Thorpe

The application conformed to the Neighbourhood Plan. Comments from Highways were welcomed and the development would complement the existing new buildings.

Resolved: To offer no objections to the application subject to the safe access and working practices being complied with.

5/20/010

Planning determinations and correspondence

A resident had raised concerns that a new fence at Riverlea had not undergone the correct planning process. The owner of the property had contacted the Local Planning Authority on two separate occasions and been informed that, since the fence was below 1 metre and was in keeping with the property, no application was required

5/20/011

Millennium Green

The contractor had completed the new path and submitted his invoice. There may have to be further action to the edging in the future.

Resolved: To approve the project as complete and authorise payment of the invoice via online banking and transfer the match funding from the Parish Council account to Millennium Green Trust.

The contractor had been unable to cut the grass in accordance with his contract due to the Covid19 pandemic. They will be trying to cut it as often as they are able.

Resolved: That the flexibility of the grass cutting contracts for the Millennium Green, cemetery and grass verges be accepted in view of the Coronavirus crisis.

5/20/012

Finance

a. To authorise the following expenditure:

North Notts Landscapes	£9409.20	Anglian Water (MMGT)	£11.92
Salary & admin	£356.91	Cllr Kendall (stationery)	£44.83
Via (Cemetery survey)	£4284.00		

The following urgent payments had been made between meetings via bacs in accordance with Financial Regulations

Information Commissioner	£40	Central Source Ltd	£35.64
Admin & remuneration	£364.36		

Resolved: That all payments be approved.

b. To consider whether to apply for exemption from limited assurance audit review under Smaller Authorities regulations.

Since the Parish Council had less than £25,000 income or expenditure it was eligible to declare itself exempt.

Resolved: To opt out of the limited assurance review.

c. Budget for planting of tubs.

Resolved: that a limit of £60 be put on plants and compost.

5/20/013

Cemetery report

The water table level had peaked at 2.3 metres and there was no contamination from the existing cemetery. Burials would therefore be restricted to single depth.

There had been no applications for burials since the last meeting.

The clerk had made the decision for the cemetery to remain open to the public after new legislation had left Parish Councils to determine their own policies.

Resolved: That the cemetery remain open to the public during the Covid crisis and the clerk to be given autonomy on future changes.

5/20/014

Members reports and exchange of information on matters of concern

- VE Day timetable for private events had been publicised. Thanks were expressed to Cllr Skelton for the decorations
- The Parish Council expressed their appreciation to Cllr McKay who was leaving the village in the next week. A suitable mark of appreciation would be sent.

5/20/015

To confirm the next meeting

Resolved: To confirm the next meeting to be Wednesday 3rd June 2020 at 7pm via video conference.

Signed Date(Chairman)